

18th January 2023

Hyderabad

To

The HOD,

CSE,

GRIET,

HYDERABAD

**Sub: Request to grant attendance for the SDC-SB team.**

Respected Sir,

We the members of SDC-SB, are organizing an event called "EPITOME -2023” on the 27th and 28th of January 2023 where students from different colleges will be allowed to participate. We kindly request you grant us full-day attendance from the morning from 19th January to 28th January. Kindly oblige our request.

Thanking you,

Yours Sincerely,

J. Charan Teja Reddy

(President SDC SB)

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Dr. G. S. Bapi Raju Dr. J. Praveen Dr.K.Madhavi

(Chief Instructor SDC) (Principal) (HOD CSE)